



## Certificate of Standing

for all Canadian Provinces, excluding Nunavut, NWT and the Yukon

If you are a member or previously registered member of the College of Dental Surgeons of Alberta and have applied to another Canadian province (excluding Nunavut, Northwest Territories or the Yukon), you will be asked to provide a Certificate of Standing.

You will need to complete and email a Consent for Release of Information form for the jurisdiction you are applying to and submit payment, before a Certificate of Standing can be produced.

Please contact the province you are applying to and obtain and complete the Consent for Release of Information form available on their website. The form can then be forwarded to the College of Dental Surgeons of Alberta by mail, fax or email.

**It will need to be accompanied by a fee of \$375.** (Please see below.) Once both are received, the Certificate of Standing will be completed and forwarded to the provincial College and/or Association you are applying to. A copy will be kept on your personal electronic file at the College of Dental Surgeons of Alberta office.

The \$375 processing fee for the Certificate of Standing can be paid by cash, cheque, VISA, MasterCard or American Express. The form is attached. A Certificate of Standing cannot be produced until payment is received.

If you wish to apply for a waiver of the processing fee, please visit the CDSA website and complete and submit the Application for Relief - Fee Waiver form with the Consent for Release of Information form.

If you have any questions please contact the Registration Department at the College of Dental Surgeons of Alberta at:

Phone: (780)432-1012  
Toll-Free: 1-800-843-3848  
Fax: (780)433-4864  
E-mail: Registration@cdsab.ca

Attachment



College of Dental Surgeons of Alberta

## Certificate of Standing Administration Fee of \$375

Name: \_\_\_\_\_

There is a \$375 administration fee for a Certificate of Standing. This fee can be paid by cheque, Canadian money order, VISA, MasterCard or American Express.

### Cheques or Money Orders Payment

Please check the appropriate box below to indicate your form of payment. Ensure that your cheque is drawn on a Canadian account and that a money order is in Canadian dollars. Cheques that are not honoured by your bank are subject to a \$25 service charge. Post-dated cheques are not accepted.

Cheque

Cheque Number \_\_\_\_\_

Canadian Money Order

### Credit Card Payment

Please check the appropriate box below if you are paying by credit card. Please indicate the credit card number and expiry date, and sign in the space provided.

VISA

MasterCard

American Express

\_\_\_\_\_ CVV# \_\_\_\_\_  
Credit Card Number:

\_\_\_\_\_ Expiry Date:

\_\_\_\_\_  
Signature: